

## **CHECK LIST for New Body Art Facility**

This plan check list is provided as a guidance to assist the facility owner/ operator to open a body art shop that will meet public health and safety requirements established by California's Safe Body Art Act (AB 300). Prior to providing services to the public (after July 1, 2012) the applicant must have an approved Health Permit which will require the completion of both Parts A and B.

### **Part A. To be submitted as part of the application package:**

- Plan Check Application and fee.
- Floor plan of the shop showing the location of the procedure area, workstations, hand wash sinks, bathroom, and the clean room (along with the placement of the sonicator and autoclave); schematic must identify materials used on the floors, cabinets, counters, etc...(concrete, laminate, tile, etc..).
- Note: The procedure area must be separated from the decontamination and sanitation areas by at least five feet or by a cleanable barrier.  
The procedure area must have a hand wash sink, with hot and cold running water, containerized soap, and touch less, wall-mounted towel dispenser.
- Copy of proposed Infection Prevention and Control Plan for the shop
- List of Body Art Practitioners anticipated working in the shop
- Proof of compliance with local business and zoning requirements
- Client Consent forms, Medical History forms, Aftercare instructions

Either:

- Spore test result showing the autoclave to be used is operational. Spore test must be recent (less than 30 days) and sampled according to manufacturer's recommendation for testing for non-use, re-conditioning, repair, or handling for relocation.
- Copy of the service agreement with the spore testing laboratory, or receipt for 12 spore tests
- Copy of the manufacture's specification for the autoclave

Or:

- A statement that only single-use disposable instruments will be used and a copy of the log book for recording client, lot number, and date.

### **Part B. An inspection of the facility will be performed prior to the business being open. The facility must have the following in place within the shop before Health Permit will be approved and services can be provided:**

- Procedure area and restroom provided with hand wash sink, hot and cold running water through mixing faucet, containerized soap, and touch less, wall-mounted towel dispenser
- Clean room set up (if applicable)
- Single use supplies (tattoo equipment, needles, ink wells, gloves, paper towels, plastic wrap or other coverings for chairs, workstations, etc...)
- Cleaning and disinfecting supplies
- Sharps containers, within arm's reach of each practitioner

Applicants for a new Body Art Facility should allow adequate time to complete **Parts A & B of the Plan Check List** prior to the facility's anticipated opening. Body art services cannot be provided until the requirements on this check list are approved and completed and a Health Permit is issued.