

7.100.120 Short form HMMP

- A. Any User handling, at any one time, an aggregate amount of less than fifty-five gallons of a liquid, two hundred cubic feet of a gaseous material at Standard Temperature and Pressure, or five hundred pounds of a solid, of a product or formulation containing a hazardous material, may opt to file the Short Form HMMP unless the Health Officer has provided notice that he/she has lowered the weight or volume limits for a specific hazardous material to protect human health, safety, or the environment.
- B. The Short Form HMMP shall consist of the following:
1. Business Owner/Operator Information. The Short Form HMMP shall contain the Business Name; Site Address; Business Phone number; Name, Title, and emergency phone numbers of the primary response person and one alternate; the number of employees; number of shifts; hours of operation; principal business activity; and any other information deemed relevant by the Health Officer;
 2. The Short Form HMMP shall contain a Chemical Inventory Form which will, at a minimum, identify the Location and list the Hazard Class; Common/Chemical Name; Number and Size of Containers (maximum amounts); and a brief description of the use or if the material is a waste, the EPA I.D. number;
 3. The Short Form HMMP shall also indicate the use and/or storage of any quantity of any carcinogen or reproductive toxin as defined in this Chapter;
 4. In addition to the Chemical Inventory Form, a copy of the MSDS for every hazardous material used by the person or business completing the HMMP unless the MSDS has been previously filed pursuant to the requirements of this Chapter or does not exist;
 5. The Short Form HMMP shall contain a simple line drawing (Map) of the facility showing the location of the use or storage facilities in sufficient detail to allow fire and safety personnel to prepare adequate emergency responses to potential releases of the Hazardous Materials;
 6. Information indicating that the Hazardous Materials will be stored in a suitable manner and that they will be appropriately contained, separated and monitored;
 7. A description of adequate contingency plans for spills and unauthorized emissions, discharges, and releases of the hazardous material and employee training and equipment for proper handling of Hazardous Materials, and in response to all emergencies involving the hazardous material;
 8. Assurance that the disposal of any Hazardous Materials will be in an appropriate manner.
- C. Any User filing a Short Form HMMP pursuant to this section shall also maintain a recordkeeping form upon which any repair of a storage container or facility shall be noted. The recordkeeping form shall be maintained at the facility and shall be subject to review by the Health Officer.